



Immigration Law Office of Los Angeles, P.C.

Perm Process & Required Documentation

- STEP 1** Employer and employee complete PERM questionnaires
- STEP 2** Employer and employee provide supporting documents required
- STEP 3** Attorney prepares Prevailing Wage Determination application based on the job description and requirements provided
- STEP 4** Attorney submits Prevailing Wage Determination applications to the U.S. Department of Labor
** Current DOL Processing Time: 2-3 months*
- STEP 5** U.S. Department of Labor issues a Prevailing Wage Determination
- STEP 6** Recruitment activities (State Workforce Agency job Order, print advertisements, and additional recruitment steps if applicable)
** Estimated Time: 2-3 months*

- STEP 7** Attorney prepares a recruitment report and the Permanent Labor Certification application
- STEP 8** Attorney submits Permanent Labor Certification application to the U.S. Department of Labor
** Current DOL Processing Time: 4-6 months, longer if DOL issues an Audit request*
- STEP 9** U.S. Department of Labor certifies the Permanent Labor Certification
- STEP 10** Attorney submits I-140 immigrant petition to USCIS
** Current USCIS Processing Time:
- Regular Processing: 6-12 Months
- Premium Processing: 15 calendar days*
- STEP 11** USCIS mails decision to employer and attorney



If employee is in the U.S. in a nonimmigrant status when the priority date is current:

If employee is not in the U.S. when the priority date is current:

- STEP 12** Submit I-485 adjustment of status application to USCIS.
** Current USCIS Processing Time: 6-12 Months
* Employee/Beneficiary will receive work permit in 3 months.*

- STEP 12** Submit documents to National Visa Center and apply for immigrant visa at the U.S. consulate of employee/beneficiary's home country
** Current Processing Time: 6-12 Months, depending on the U.S. consulate's interview availability*

Required Documentation

- Completed PERM Questionnaire (emailed to you from our office)
- IRS EIN Letter
- Federal tax returns for the most recent three (3) years
- A copy of the articles of incorporation, partnership agreement, business license or similar documents that establish the business entity (if applicable)